

# EXAMPLE DIAGRAM ON HOW TO PROPERLY FILL OUT A SECTION COMMANDER'S AFTER ACTION REPORT

The Place or Event Name your at.

The name of the Section Commander for the weekend.

The Date your filling out the form

Designated Battery your assigned to.

## SECTION AFTER ACTION REPORT

**Artillery Head-Quarters**  
ARTILLERY RESERVE BRIGADE

DATE: April 5 1862 SECTION COMMANDER: Lieut. Bill Furman COMPANY: 2nd US Battery H  
STATION: PennyPacker Mills

UNIT'S	ORDNANCE	TOTAL	SPENT ROUNDS	SPENT PRIMERS
2nd US Battery H	3 inch Ordnance Rifle	2	19	22
<small>THIS AFTER ACTION REPORT IS TO BE FILLED OUT BY THE SECTION'S ORDNANCE SERGEANT IMMEDIATELY AFTER THE DAY'S FIRING. THIS REPORT IS TO BE IMMEDIATELY HANDED IN TO THE BATTERY'S ORDNANCE OFFICER FOR CONSOLIDATION.</small>				
		TOTAL	19	22

ORD. SGT: FROM THE UNIT COMMANDER  
Mike Sangrey

Your Units Name

Description of the Ordnance you used on the field

Number of the guns you described

Name of the person filling out the form

Total Rounds Fired for the day

Total Primers Fired for the day

